Civil service vacancies are advertised for one week. Applications and all qualifying credentials such as official transcripts, certifications, licenses and DD 214 must be submitted for the current vacancies no later than 12:00 noon, Thursday, May 31, 2018.

Note: Human Resources will be relocating to Woody Hall within the next few weeks. Please check our website for further updates on actual dates and directions.

Note: The University will be closed Monday, May 28, 2018 in observance of Memorial Day.

Effective September 11, 2017: Interviewing hours with employment counselors will only be on Tuesdays and Thursdays from 9:00 a.m. to 1:00 p.m.

*ATTENTION*

SIUC is transitioning to a new online application and hiring process. During the next few months pay close attention to application procedures for each vacancy. Some will remain the same and for some you will need to apply through the new online system.

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Note: For the following positions, applications can be found at http://hr.siu.edu/prospective-new-employee/apply.php. Applicants must submit all application materials in person, during counseling hours, and before the deadline for submission listed above.

Carpenter Foreman

Salary: $37.61 per hour

Department: Physical Plant Service

1. High school graduation or equivalent;

2. Successful completion of a recognized carpenter apprenticeship program or four (4) years of full-time journey-level carpenter experience;

3. Five (5) additional years of full-time journey-level carpenter experience;

4. As required by position to be filled, current license/certification consistent with vehicles, machinery and equipment that is routinely used in the general occupational area

Brickmason Foreman

Salary: $32.78 per hour

Department: Physical Plant Service

1. Experience sufficient to qualify as a journeyman brickmason, with a minimum of nine years of actual work at the trade, including apprentice or vocational training.
Note: For the following positions, interested applicants must submit a detailed Civil Service Application and cover letter outlining appropriate work experience and education. Indicate within the cover letter the position for which you are applying. The Civil Service Application for Employment and qualification details are available through the online system, which can be found at: https://jobs.siu.edu/applicant-login. If you have previously submitted a paper-based Civil Service application, you will still need to apply through the new online application system. Official transcripts, certifications, licenses, and/or DD 214 forms are required. Application materials must be submitted by noon, Thursday, May 31, 2018.

Program Coordinator-Leadership Development*                          Salary: commensurate with experience
Department: Student Center

Note: This position has the following specialty factors: Demonstrated experience in the implementation and evaluation of student leadership programming and initiatives. Demonstrated work experience in student affairs setting geared towards leadership development.

Program Director-Conference and Scheduling Services*                 Salary: commensurate with experience
Department: Student Center

Note: This position has the following specialty factors: Work experience must be in a university student activities area. Demonstrated experience in electronic scheduling and diagramming software and conference software.

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Note: For the following positions, interested applicants must submit a detailed Civil Service Application and cover letter outlining appropriate work experience and education. Indicate within the cover letter the position for which you are applying. The Civil Service Application for Employment and qualification details are available through the online system, which can be found at: https://jobs.siu.edu/applicant-login. If you have previously submitted a paper-based Civil Service application, you will still need to apply through the new online application system. Official transcripts, certifications, licenses, and/or DD 214 forms are required. Application materials must be submitted by noon, Thursday, June 7, 2018.

Information Technology Technical Associate-NW Annex*
Salary: commensurate with experience
Department: Information Technology

Information Technology Technical Associate-Student Services Building*
Salary: commensurate with experience
Department: Information Technology
Information Technology Technical Associate-Institutional Research Analyst*

Salary:  commensurate with experience

Department: Information Technology

Information Technology Manager/Administrative Coordinator-Project Manager*

Salary:  commensurate with experience

Department: Information Technology