Civil service vacancies are advertised for one week. Applications and all qualifying credentials such as official transcripts, certifications, licenses and DD 214 must be submitted for the current vacancies no later than 12:00 noon, Thursday, May 10, 2018.

Effective September 11, 2017: Interviewing hours with employment counselors will only be on Tuesdays and Thursdays from 9:00 a.m. to 1:00 p.m.

*ATTENTION*
SIUC is transitioning to a new online application and hiring process.
During the next few months pay close attention to application procedures for each vacancy. Some will remain the same and for some you will need to apply through the new online system.

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Note: For the following position, applications can be found at http://hr.siu.edu/prospective-new-employee/apply.php. Applicants must submit all application materials in person, during counseling hours, and before the deadline for submission listed above.

Program Coordinator

Department: Aviation Management & Flight

Salary: $2,554.00 per month

1. High school graduation or equivalent

2. Any one or any combination of the following, totaling three years (36 months), from the categories below:

   a) College course work in any field.

      • 60 semester hours equals 1 year (12 months)

      • 90 semester hours equals 2 years (24 months)

      • 120 semester hours or more equals 3 years (36 months)

   b) Progressively more responsible work experience in supervising, organizing, coordinating or other significant work with specific educational or administrative program initiatives.

3. Two (2) years of responsible experience in supervising, organizing, coordinating or other significant work with specific educational or administrative program initiatives.
Note: For the **following position**, interested applicants must submit a detailed Civil Service Application and cover letter outlining appropriate work experience and education. **Indicate within the cover letter the position for which you are applying.** The Civil Service Application for Employment and qualification details are available through the online system, which can be found at: [https://jobs.siu.edu/applicant-login](https://jobs.siu.edu/applicant-login). If you have previously submitted a paper-based Civil Service application, you will still need to apply through the new online application system. Official transcripts, certifications, licenses, and/or DD 214 forms are required. **Application materials must be submitted by noon, Thursday, May 10, 2018.**

**Information Technology Technical Associate-Foundation Support Services***

Salary: commensurate with experience

Department: Information Technology