Civil service vacancies are advertised for one week. Applications and all qualifying credentials such as official transcripts, certifications, licenses and DD 214 must be submitted for the current vacancies no later than 12:00 noon, Thursday, August 6, 2018.

Note: Human Resources has relocated to Woody Hall.

Effective September 11, 2017: Interviewing hours with employment counselors will only be on Tuesdays and Thursdays from 9:00 a.m. to 1:00 p.m.

*ATTENTION*
SIUC is transitioning to a new online application and hiring process. During the next few months pay close attention to application procedures for each vacancy. Some will remain the same and for some you will need to apply through the new online system.

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Note: For the following positions, applications can be found at http://hr.siu.edu/prospective-new-employee/apply.php. Applicants must submit all application materials in person, during counseling hours, and before the deadline for submission listed above.

Child Development Associate
Salary: $1,719.00 per month

Department: Head Start

Note: This position is security-sensitive. Before any offer of employment is made, the University will conduct a pre-employment background investigation, which includes a criminal background check.

This position is a 9 month flex-year working from 8/16 – 5/15.

1. Possession of credentials required by Illinois Department of Children and Family Services for employment as a Child Care Worker in a licensed child care facility.

   The qualifications are:

   1) 19 years of age.

   2) High school diploma or equivalency certificate (GED).

   3) In addition to meeting the requirements of Section 407.100, the early childhood teacher shall have achieved:

      a) Sixty semester hours (or 90 quarter hours) of credits from an accredited college or university with six semester or nine quarter hours in courses related directly to child care and/or child development, from birth to age six; or

      b) One year (1560 clock hours) of child development experience in a nursery school, kindergarten, or licensed day care center and 30 semester hours (or 45 quarter hours) of credits from an accredited college or university with six semester or nine quarter hours in courses related directly to child care and/or child development, from birth to age six.

The Illinois Department of Children and Family Services required credentials can be reviewed at:

Senior Interpreter for the Deaf and Hard of Hearing

Salary: $3,521.00 per month

Department: Disability Support Services

1. High School graduation or GED.

2. For post secondary education, Interpreters must show proof of current licensure at the Intermediate Proficiency level or higher as specified in Section 1515.90 of the Interpreter for the Deaf Licensure Act of 2007 Rules.

3. Two (2) years (24 months) of professional work experience as an Interpreter for the Deaf and Hard of Hearing.

Space Administrator II

Salary: $2,444.00 per month

Department: Library Affairs

1. Bachelor’s degree (Experience in space utilization or in closely related work [such as management, engineering, accounting, linear programming, or statistics] that required similar problem solving, administrative, and supervisory abilities may be substituted, year for year, for university education.)