Civil service vacancies are advertised for one week. Applications and all qualifying credentials such as official transcripts, certifications, licenses and DD 214 must be submitted for the current vacancies no later than 12:00 noon, Thursday, May 19, 2022.

*ATTENTION*

All Civil Service vacancies are posted on our online application system: [https://jobs.siu.edu/](https://jobs.siu.edu/)

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Note: For the following positions, interested applicants must submit a detailed Civil Service Application. Please review the required documentation needed for each position at [https://jobs.siu.edu/staff](https://jobs.siu.edu/staff). The Civil Service Application for Employment and qualification details are available through the online system, which can be found at: [https://jobs.siu.edu/applicant-login](https://jobs.siu.edu/applicant-login). If you have previously submitted a paper-based Civil Service application, you will still need to apply through the new online application system. Official transcripts, certifications, licenses, and/or DD 214 forms are required. Application materials must be submitted by noon, Thursday, May 19, 2022.

**Health Information Specialist**

Department: Student Health Services

Salary: $2,469.00 per month

**Library Clerk**

Department: School of Medicine Carbondale

Salary: $1,958.00 per month

**Human Resource Officer**

Department: Human Resources

Salary: $2,469.00 per month

**Financial Aid Manager**

Department: Financial Aid Office

Salary: $2,830.00 per month

**Medical Office Associate**

Department: Student Health Services

Salary: $1,958.00 per month

**Dietitian Nutritionist**

Department: Student Health Services

Salary: $2,830.00 per month

**Dishroom Supervisor**

Department: University Housing

Salary: $13.74 per hour

**Elevator Mechanic**

Department: Facilities and Energy Management

Salary: $55.29 per hour

Note: This position may be subject to layoff/recall contingent upon a return of an incumbent.
Senior Engineer (Mechanical)  
Department: Facilities and Energy Management  
Salary: Commensurate with Experience

Campus Recreation Coordinator-Competitive Sports*  
Department: Recreational Sports & Services  
Salary: $3,093.00 per month

Business/Administrative Associate*  
Department: Office of the Chancellor  
Salary: Commensurate with Experience

Note: This position is security-sensitive. Before any offer of employment is made, the University will conduct a pre-employment background investigation, which includes a criminal background check.

Program Assistant*  
Department: Touch of Nature Outdoor Education Center  
Salary: Commensurate with Experience

Note: This position is security-sensitive. Before any offer of employment is made, the University will conduct a pre-employment background investigation, which includes a criminal background check.

Program Coordinator-PTAC*  
Department: Office of Economic & Regional Development  
Salary: Commensurate with Experience

Program Coordinator-Small Business Advisor*  
Department: Office of Economic & Regional Development  
Salary: Commensurate with Experience

Physician’s Assistant in Medicine  
Department: Student Health Services  
Salary: $4,477.00 per month

Note: This position is security-sensitive. Before any offer of employment is made, the University will conduct a pre-employment background investigation, which includes a criminal background check.

Automotive Technician  
Department: Travel Service  
Salary: $27.03 per hour

Note: This position is safety sensitive. Employees in these positions are subject to pre-employment drug testing and random drug and alcohol tests.

Note: Must have a class A or B CDL with no restrictions on air brakes. Passenger Endorsement must be obtained on or before completion of probationary period.

Child Development Associate  
Department: Rainbow’s End  
Salary: $2,015.00 per month

Note: This position is security-sensitive. Before any offer of employment is made, the University will conduct a pre-employment background investigation, which includes a criminal background check.
Child Development Associate*  
Salary: $2,015.00 per month

Department: Head Start

Note: This position has the following Specialty Factor: Associate degree in Early Childhood Education.

Note: This position is security-sensitive. Before any offer of employment is made, the University will conduct a pre-employment background investigation, which includes a criminal background check.

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Program Coordinator-Assistive Tech & Accommodations*  
Salary: Commensurate with Experience

Department: Disability Support Services

Marketing Associate-Web Strategist*  
Salary: Commensurate with Experience

Department: University Communications and Marketing