


Instructions for Updating Electronic Directory


Go to <http://www.siu.edu/>
Click on People Finder

[Home](#) [ABOUT SIU »](#) [ADMISSIONS »](#) [ACADEMICS »](#) [RESEARCH »](#) [ATHLETICS »](#) [GIVE TO SIU »](#) [COLLEGES »](#)



INFO FOR
[Future Students](#)
[Current Students](#)
[Faculty & Staff](#)
[Alumni](#)
[Visitors](#)


[Contact Us](#)
[People Finder](#)
[A-Z Index](#)
[Campus Map](#)
Libraries:
SIU Online
Webmail
SalukiNet




Know No Bounds
INSPIRATIONAL EDUCATION
The SIU experience enhances our students' creative abilities.

SIU FACTS: 1 \$78.45 MILLION IN RESEARCH GRANTS 2 \$263 MILLION AWARDED IN FINANCIAL AID 3 224,259 PROUD < >

RESEARCH


 **Discovery that changes the world**




Lower Cache River Water Flow Research Underway
A team of researchers and students from Southern Illinois University Carbondale is leading an effort to examine the potential benefits of restoring water flow to the Lower Cache River, which has been cut off from its headwaters for decades.

SIU Develops High-Yield, Disease-Resistant Soybean
Midwestern soybean farmers looking for a high-yield variety with built-in disease resistance will soon have a new option - Saluki 4313, developed at Southern Illinois University Carbondale.

STUDENTS


 **Welcoming the intellectually curious**




SIU Carbondale Celebrates Off-Campus Graduates
Southern Illinois University Carbondale is celebrating the achievements of nearly 115 graduates who are earning degrees this week at two of the University's off-campus military locations.

Flying Saluki Joins NIFA National Council
For the second time in three years, Southern Illinois University Carbondale's Flying Salukis will contribute to collegiate aviation on a national level.

ADMISSIONS

 **We've got your degree right here**




Visit Our Campus.
Attend an open house, schedule a tour, and see why you'll fit right in. If you can't visit in person, try our **virtual tour**.


Are you a high school student? »


Looking for an advanced degree? »


Browse our programs »


Be part of this. Request info »





 **SIU EVENTS**

 **Have Book, Will Travel Film Screening**
8/7/2013 12:30 pm


 **SIU/SEMO Joint Social**
8/8/2013 6:00 pm

 **29th Annual SIU Day at Busch Stadium**
8/9/2013 5:30 pm

 **Quad Cities Saluki Potluck**
8/10/2013 5:00 pm

 **A Seattle Picnic at Lake Burien**
8/17/2013 4:00 pm

CAMPUS HEADLINES

CHANCELLOR'S COLUMN

Find

- ☐ Students
- ☐ Departments, Offices, or Units
- ☒ Faculty/Staff ☐ Include Retirees
- ☐ All People

Full Name contains cochran

Search Hints:

- Searches are not case sensitive
- Use one of the following formats: lastname or firstname lastname.
- If you can't find someone you are looking for or are unsure of spelling, try searching only for the first few letters of the name.

1 Acceptable Information Use

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Contact the [SalukiTech](#) for more info.

Certain People Finder employee and student information can't be change via People Finder. Restricted employee information can be changed with the [HR management system](#). Restricted student information can be change with [SalukiNet](#).

Questions on this page's Content? [Contact SalukiTech](#) | Questions on page Design? [Contact PeopleFinder webmaster](#)

CONTACT

Southern Illinois University
Carbondale, IL 62901
Phone: (618)453-2121
Webmaster: wlsnider@siu.edu

CAREERS

EOE
PRIVACY POLICY
EMERGENCY PROCEDURES

COPYRIGHT

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Full Name contains "cochran" returned the following employee(s).

[Search Again](#)

#	Full Name	E-mail	Phone Number	Department	Title	Campus	Mail Code
1	Clayton Cochran Clayton Lee Cochran	claytonc@siu.edu	618-453-6697	Human Resources-SIUC	Applications Programmer III	Carbondale	6520
2	Danny Cochran Danny Jack Cochran	siu58149@siu.edu	618-453-8132	Physical Plant Service-SIUC	Pipefitter	Carbondale	6727
3	James Cochran James O Cochran	no value	618-453-1674	Education and Curriculum-SMC	Extra Help Technical/Paraprofessional	Carbondale	6503
4	Marsha Cochran Marsha Gaylene Cochran	mcochran@siu.edu	618-453-8185	Physical Plant Service-SIUC	Maintenance Laborer	Carbondale	6727
5	Steven Cochran Steven Glen Cochran	no value	618-453-2877	Health Education and Recreation-SIUC	Extra Help Professional Non-Faculty	Carbondale	6731



HELP

MAIN SEARCH

EDIT OWN ENTRY

FAQS

A-Z INDEX

Click on
“EDIT OWN
ENTRY”

Full Name	Clayton Cochran Clayton Lee Cochran
Last Name	Cochran
Given Name	Clayton Lee
E-mail	claytonc@siu.edu
Alternate Email	no value
SIUC Email	claytonc@siu.edu
Phone Number	618-453-6697
Fax	618-453-5340
Cell Phone	no value
Pager	no value
Webpage	No web page specified
Office Address	Clayton Lee Cochran Southern Illinois University Human Resources-SIUC Mailcode: 6520 Carbondale, IL 62901
Office Hours	7:30-12:00 - 1:00-4:00
Title	Applications Programmer III
Department	Human Resources-SIUC
Classification	Civil Service
Mail Code	6520
Building	805 S. Elizabeth
Room Number	unknown
Preferred Delivery Method	no value
Extra Information	no value
Campus	Carbondale
Description	Carbondale employee
Education	B
Spouse	Jennifer
Home Phone	618-924-1919

Want to edit your entry?

[Click here](#) to view and/or edit certain fields in your entry. You may only change the value of fields with a label with a gray background.

[Search Again](#)

Welcome to SIUC Single Sign-on

The SIUC Single Sign-on system is used for various web-based campus applications to authenticate users against the Network ID system

Enter your network ID
(SIU85XXXXXXX)
and password

Network ID:

Password:

Login Cancel

SIUC People Finder

Find Student, Employee and Department Information

[Network ID help info here?](#)

Full Name	Clayton Cochran Clayton Lee Cochran
Last Name	Cochran
Given Name	Clayton Lee
E-mail	claytonc@siu.edu edit
Alternate Email	no value
SIUC Email	claytonc@siu.edu
Phone Number	618-453-6697
Fax	618-453-5340 edit
Cell Phone	no value edit
Pager	no value edit
Webpage	no value edit
Office Address	Clayton Lee Cochran Southern Illinois University Human Resources-SIUC Mailcode: 6520 Carbondale, IL 62901
Office Hours	7:30-12:00 - 1:00-4:00 edit
Title	Applications Programmer III
Department	Human Resources-SIUC
Classification	Civil Service
Mail Code	6520
Building	805 S. Elizabeth
Room Number	unknown
Preferred Delivery Method	no value edit
Campus	Carbondale

Edit/View your entry

Note: Choose a field to modify. Choose which field to modify by clicking on the edit button. To end your edit session click the 'DONE' link.

Contact the **SalukiTech** for additional assistance.

DONE

Please read the
information in the
gray box as to what
you may change



HELP

MAIN SEARCH

EDIT OWN ENTRY

FAQS

A-Z INDEX

Find

- ☒ Students
- ☐ Departments, Offices, or Units
- ☐ Faculty/Staff ☐ Include Retirees
- ☐ All People

Full Name contains Enter Text Here

Search Hints:

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Certain People Finder employee and student information can't be change via People Finder. Restricted employee information can be changed with the [HR management system](#). Restricted student information can be change with [SalukiNet](#).

If you need to make other changes that do not have edit, click on the [the HR management system](#) .

This is the screen you should get when you click on HR Management System

Enter your Network ID and password here and hit Login

The screenshot shows the SIUC Single Sign-on login interface. At the top is a dark red header with the SIUC logo and the text "Southern Illinois University CARBONDALE". Below the header, the text "Welcome to SIUC Single Sign-on" is displayed, followed by a descriptive sentence: "The SIUC Single Sign-on system is used for various web-based campus applications to authenticate users against the Network ID system". The main login area is a light gray box containing two input fields: "Network ID:" and "Password:". Below these fields are two buttons: "Login" and "Cancel". To the right of the login box is a gray box titled "SIUC People Finder" with the text "Find Student, Employee and Department Information". At the bottom of the page, there is a dark red footer containing a link "Network ID help info here?", contact information for the Computer Support Center, and links for "EOE Link" and "Privacy Policy". Three arrows from the text "Enter your Network ID and password here and hit Login" point to the "Network ID:" field, the "Password:" field, and the "Login" button respectively.

SIUC Southern Illinois University
CARBONDALE

Welcome to SIUC Single Sign-on

The SIUC Single Sign-on system is used for various web-based campus applications to authenticate users against the Network ID system

Network ID:

Password:

Login Cancel

SIUC People Finder

Find Student, Employee and Department Information

[Network ID help info here?](#)

If you have any questions, concerns, or comments, please contact the Computer Support Center at 618-453-5155 or by e-mail info@tech@siu.edu


Southern Illinois University Carbondale - Carbondale, IL 62901-6899 - phone: (618) 453-2121
[EOE Link](#) - [Privacy Policy](#)

NOTE: To change name you must click on the link to download W-4 form
 To change Address you must click on the link to download Change of Address form. Both of these forms must be completed and sent to appropriate offices. (ie Payroll or HR)

On the following, by clicking on change you will generate an email to HR to Initiate the change in the HR System

- Mail Code
- Building
- Room Number
- Work Phone
- Home Phone
- Spouse
- Degree Level


Note: Dept and Title can only be changed by dept initiated personnel paperwork.

 Human Resources Southern Illinois University Carbondale		Human Resources Management System HRMS																																				
<p>The information currently displayed is from People Finder and reflects SIUC Human Resources data about you. Click on a 'change' link to see the steps necessary to modify the data. While a form may be necessary to get a modification done, some data, can be changed through this web site. It may take up to two weeks for certain modifications to take effect.</p> <p>Any use of the addresses or other information for any mass mailing without the express written consent of the appropriate officer is contrary to University policy and is prohibited. Any solicitation of business, information, contributions or other response from individuals listed in this publication by mail, telephone, or other means is forbidden.</p> <p>→ Contact HR here for more information</p>																																						
<table border="1"> <thead> <tr> <th colspan="3">Current Information</th> </tr> </thead> <tbody> <tr> <td>cn</td> <td>Clayton Cochran Clayton Lee Cochran</td> <td>change</td> </tr> <tr> <td>Title</td> <td>Applications Programmer III</td> <td>change</td> </tr> <tr> <td>Work Phone</td> <td>618-453-6697</td> <td>change</td> </tr> <tr> <td>Department</td> <td>Human Resources-SIUC</td> <td>change</td> </tr> <tr> <td>Mail Code</td> <td>6520</td> <td>change</td> </tr> <tr> <td>Building</td> <td>Miles Hall</td> <td>change</td> </tr> <tr> <td>Room Number</td> <td>201A</td> <td>change</td> </tr> <tr> <td>Home Phone</td> <td></td> <td>change</td> </tr> <tr> <td>Home Address</td> <td>Clayton Lee Cochran Murphysboro, IL 62966</td> <td>change</td> </tr> <tr> <td>Degree Level</td> <td>B</td> <td>change</td> </tr> <tr> <td>spouse</td> <td></td> <td>change</td> </tr> </tbody> </table>			Current Information			cn	Clayton Cochran Clayton Lee Cochran	change	Title	Applications Programmer III	change	Work Phone	618-453-6697	change	Department	Human Resources-SIUC	change	Mail Code	6520	change	Building	Miles Hall	change	Room Number	201A	change	Home Phone		change	Home Address	Clayton Lee Cochran Murphysboro, IL 62966	change	Degree Level	B	change	spouse		change
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spouse		change																																				
		People Finder																																				
		Comments:Webmaster																																				

Example: The change button for room number will look like the following. Please enter the correct room number and hit change. Once this is done it will take back to the previous screen to make another change.

Hitting the change button will generate an email to hrinfo and Human Resources will receive the email and make the change.

NOTE: It may be up to 2 weeks before the electronic directory is updated.

 <h2>Human Resources</h2> <p>Southern Illinois University Carbondale</p>	Human Resources Management System HRMS		
<p>The information currently displayed is from SIUC's HRMS system. Click on 'change' if you want see an explanation of the steps necessary to make a change. While a form may be necessary to change some fields, others can be changed through this web site. It may take up to two weeks for changes made through this site to take effect.</p> <p>Any use of the addresses or other information for any multiple mailing without the express written consent of the appropriate officer is contrary to University policy and is prohibited. Any solicitation of business, information, contributions or other response from individuals listed in this publication by mail, telephone, or other means is forbidden.</p>	<div><p>Please Change my entry according to the following:</p><table><tr><td>Room Number</td><td><input type="text" value="0212"/></td></tr></table><div>Change</div><div>Back</div></div>	Room Number	<input type="text" value="0212"/>
Room Number	<input type="text" value="0212"/>		
→ Contact HR here for more information	Log Out Change Password		
	Comments:Webmaster		

Degree Information

Note: Degree level will be noted in the directories as B, M, or D
However the system will have; for example B.A., M.A. or PHD



Human Resources
Southern Illinois University Carbondale

Human Resources
Management System
HRMS

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Please Change my entry according to the following:

Degree Level (Ex. Bachelor of Arts)	<input type="text" value="M"/>
Date degree is awarded	<input type="text"/>
College or University	<input type="text"/>
Field of Study	<input type="text"/>

Change


Back


→ **Contact HR here for more information**

Log Out | **Change Password**

Comments: Webmaster

Change of Name will ask you to complete a new W-4 form which may be found at: <http://eforms.siu.edu/siuforms/info/pao0101.html>

 HRMS - SIUC



Human Resources

Southern Illinois University Carbondale

Human Resources Management System

HRMS

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→ **Contact HR here for more information**

To change your name, please use this [link](#) to get a form to fill out.

[Back](#)

Log Out | Change Password

Comments:Webmaster

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[Privacy Policy](#) This page last updated February 26 2008 01:39:01

Click on “link”

e-Forms Information

Download Form

Form Title:	Employee W-4 Tax Withholding Allowance Certificate
Description:	Employee W-4 Tax Withholding Allowance Certificate
Usage Notes:	None available
Use Documentation:	Form Use Information
To be used by:	Campus Use
Posted on:	22 Mar 2007
Posting by:	Human Resources - Payroll
Author:	Clay Cochran
Author's email:	claytonc@siu.edu
Form ID:	pao0101

Southern Illinois University Carbondale - Mailing Address: Carbondale, IL 62901-6899
Phone: (618) 453-2121 - Last changed: May 2, 2013

Click on "Download Form"

- ☐ Monthly Faculty/AP Staff/Grad/Undergrad
☐ Semi-monthly Civil Service
☐ Bi-weekly Civil Service
☐ Bi-weekly Student

(Fill Out and Sign Both Forms)

FEDERAL Form W-4 <small>Dept. of the Treasury Internal Revenue Service</small>	Employee's Withholding Allowance Certificate <small>→ Whether you are entitled to claim a certain number of allowances or exemption from withholding is subject to review by the IRS. Your employer may be required to send a copy of this form to the IRS.</small>
1) Last Name _____ First Name _____ Middle _____	
2) Social Security Number _____ - _____ - _____ Date of Birth ____/____/____	
Mailing Address _____ City _____ ST _____ ZIP code _____ - _____	
3) Filing Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withheld at higher Single rate. <small>Note: If married, but legally separated, or spouse is a nonresident alien, check the "Single" box.</small>	
4) If your last name differs from that shown on your social security card, check here. <input type="checkbox"/> You must call 1-800-772-1213 for a new card.	
5) Total number of federal allowances you are claiming.....→ <input style="width: 50px;" type="text"/>	
6) Additional federal amount, if any, you want withheld from each pay.....→ \$ <input style="width: 100px;" type="text"/>	
7) I claim exemption from withholding for tax year _____, and certify that I meet BOTH of the following conditions for exemption: → Last year I had a right to a refund of all Federal income tax withheld because I had no tax liability.....and → This year I expect a refund of all Federal income tax withheld because I expect to have no tax liability. If you meet BOTH conditions, write "EXEMPT".....→ <input style="width: 100px;" type="text"/>	
<small>Under penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is true, correct, and complete.</small>	
Employee's signature (form is not valid without signature) _____ Date signed _____	

This form should be completed and sent to
Southern Illinois University, Human Resources, Miles Hall, Carbondale, IL 62901-6520

IL Form W-4 <small>Illinois Department of Revenue</small>	Employee's Illinois Withholding Allowance Certificate
Total number of state allowances you are claiming.....→ <input style="width: 50px;" type="text"/>	
Additional state amount, if any, you want withheld from each pay.....→ \$ <input style="width: 100px;" type="text"/>	
I claim Exempt from IL Withholding and understand that no state tax will be withheld, write "EXEMPT".....→ <input style="width: 100px;" type="text"/>	
<small>Under penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is true, correct, and complete.</small>	
Employee's signature (form is not valid without signature) _____ Date signed _____	

Change of department, rank, title or classification requires paperwork initiated by the department



Human Resources

Southern Illinois University Carbondale

Human Resources
Management System

HRMS

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→ **Contact HR here for more information**

The Department and Rank, Title or Classification are based upon personal paperwork and can only be updated through processing new paperwork.

[Back](#)

Log Out | Change Password

Comments: Webmaster

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Privacy Policy Last Updated Friday, June 4, 2004

