State of Illinois
MyBenefits Registration Guide
April 6th, 2018
Self-Registration

Click **Login** to begin.

On the Login page, click **Register** to begin.
Enter the requested information.

1. Enter a new password that meets the requirements shown on the screen.

2. Confirm the password.

3. Click **Continue**.

**Note:** Your name must be entered exactly as CMS has it documented, including any hyphens.

Check I’m not a robot

Click **Continue**.

You will be prompted to complete a security challenge selecting pictures to secure your access.
IMPORTANT

1. Click **Show Login Code**. Your Login Code will appear above the button. Make note of the displayed code for validation purposes, should you forget your login ID at a later date. To hide your Login Code Click **Hide Login Code**.

2. Click **Continue**.
1. Select a Challenge Question from the list.

2. Enter your answer to the question. The answers are case sensitive.

Repeat Steps 1 and 2 for Questions 2 and 3.

3. Click **Continue**.

On the Confirmation page, review your questions and answers, and then click **Continue** again.

The portal displays a success page, telling you your challenge questions and answers have been saved. Click **Continue**.

1. Review the disclaimer and click **I ACCEPT**.

2. Click **Continue**.

The portal displays a success page, informing you that you have successfully completed your registration.