Affordable Care Act (ACA) Form 1095-B and 1095-C Information

<table>
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<tr>
<th>Health Plan Type</th>
<th>Provided By</th>
<th>Mail Date</th>
<th>Additional Comments</th>
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| Employees enrolled in **fully insured health plans** will receive the 1095-B form directly from the Health Plan Administrator – see list of fully insured health plans under the “Provided By” column directly to your right. | **State Plans:**  
Blue Advantage HMO  
800-868-9520  
Aetna HMO  
855-339-9731  
Health Alliance HMO  
800-851-3379  
HMO Illinois  
800-868-9520  
**ACA GAP Plan:**  
Reliance Standard TBA | By March 4, 2019 | • Employees do not need to wait to receive these forms before filing their tax returns. Like last year, employees can prepare and file their returns using other information about their health insurance.  
• Employees should keep your 1095-B form with their tax documents.  
• Questions about the Form or Requests for Duplicates: Employees should contact the Issuer or Coverage provider listed in Section III of the form. Phone number is on line 18.  
• Employees (primary policy holders) are responsible for providing a copy of the form to any other people on their plan, such as adult children. Employees should make copies of the form, as needed, for them to prepare their tax returns. |
| Employees enrolled in **self-insured health plans** will receive this form from the State of Illinois MyBenefits Service Center – see list of self-insured health plans under the “Provided By” column directly to your right. | *(All State Plans)*  
MyBenefits Service Center  
844-251-1777  
**Self-Insured Plans:**  
Aetna OAP  
HealthLink OAP  
Quality Care Health Plan (Aetna) | By March 4, 2019 | • Refer to Additional Comments section above |
**FORM 1095-C - Employer-Provided Health Insurance Offer and Coverage**  
**SIU Carbondale**

Form 1095-C is a tax form which reports to the IRS if employees were offered and enrolled in minimum essential coverage under the ACA and which months of the year they had the coverage. Applicable Large Employers (ALE’s), or employers with 50 or more full-time equivalent employees are required to send out Form 1095-C to all full-time employees defined by the Affordable Care Act (ACA) regulations (those who work an average of 30 or more hours per week).

**Who will get this form?** Form 1095-C will be issued to all full-time (as defined by ACA) university employees who were actively working during calendar year 2018.

**Purpose of Form:** Employees will use Form 1095-C, in combination with their Form 1095-B, for IRS and tax purposes. Form 1095-C describes what coverage was made available to the employee.

The form identifies:

- The employee and the employer
- The type of coverage offered and which months during the year employees were eligible for coverage
- The cost of the cheapest monthly premium the employee could have paid under the plan
- The reason why the employee was or was not offered coverage

<table>
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<th>Form 1095-C</th>
<th>Provided By</th>
<th>Mail Date</th>
<th>Additional Comments</th>
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</table>
|             | *Southern Illinois University Carbondale*  
*Human Resources*  
*618-453-6668* | By March 4, 2019 | - Employees do not need to wait to receive these forms before filing their tax returns. Like last year, employees can prepare and file their returns using other information about their health insurance  
- Parts I and II of the Form 1095-C will be completed. Section III will NOT be completed, however, employees will also receive a Form 1095-B, which will verify medical coverage for any of their dependents.  
- Employees should keep their 1095-C form with their tax documents.  
- Questions about the Form should be directed to the Benefit Staff. Part I of the form contains the contact information and phone number.  
- Requests for Duplicates: Duplicates will not be issued until after March 18, 2019 to allow already mailed forms time to be delivered.  
- Eligible employees who declined health plan coverage will still receive a 1095-C. |

**1095-A Forms - Health Insurance Marketplace Statement**

This form is for people who have health insurance through the Health Insurance Marketplace, often called an exchange. These form will be sent by the Marketplace.

**1095-B’s for Students**

Students covered by the student health insurance plan should either contact *Aetna Student Health at 866-746-6590* or log in to their website at [http://www.gallagherstudent.com/siu](http://www.gallagherstudent.com/siu). **Please note:** In 2015, Aetna printed the student’s dawg tag number instead of the social security number in box 2. This generated a number of calls to the payroll office with the impression we had their SSN wrong. Students should be referred to the contact information in Section III of the 1095-B for SSN or any other issues or questions.

02/01/2019