CIVIL SERVICE VACANCIES FOR THE WEEK OF February 1, 2016

Civil service vacancies are advertised for one week. Applications and all qualifying credentials such as official transcripts, certifications, licenses and DD 214 must be submitted in person for the current vacancies no later than 12:00 noon, Thursday, February 4, 2016.

There is a continuing need for applicants in the Office Manager, Accountant I, and Police Officer classifications.

**Snack Bar Attendant**

**Salary:** $1653.00 per month

**Department:** Student Center

There are no minimum qualifications for this classification.

**Grill Cook**

**Salary:** $12.10 per hour

**Department:** Student Center

There are no minimum qualifications for this classification.

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Note: For this position, interested applicants must submit a detailed Civil Service Application and cover letter outlining appropriate work experience and education. If a current Civil Service Application is on file, please submit a cover letter. The Civil Service Application for Employment can be found at: [http://hr.siu.edu/prospective-new-employee/apply.html](http://hr.siu.edu/prospective-new-employee/apply.html). Official transcripts, certifications, licenses, and/or DD 214 forms are required. All application materials for this position should be mailed to Department of Human Resources, Mail Code 6520, Southern Illinois University Carbondale, 1255 Douglas Drive, Miles Hall, Carbondale, IL 62901. **Application materials must be received by noon, Thursday, February 11, 2016.**

**Information Technology Technical Associate**

**Minimum Salary:** $2675.00 per month

**Maximum Salary:** $4366.00 per month

**Department:** Family and Community Medicine

1. Any combination totaling **two years** from the following categories:

   a) Progressively more responsible work experience in IT-related profession

   b) College course work in Information Technology (IT), IT Management, or a closely related discipline, as measured by the following conversion table or its proportional equivalent:

      • 60 semester hours or Associate’s Degree equals one year
      • 90-120 semester hours or Bachelor’s Degree equals two years

Note: As required by the position to be filled, additional education, training and/or work experience in an area of specialization inherent in the position may be necessary in meeting credential requirements.