Civil service vacancies are advertised for one week. Applications and all qualifying credentials such as official transcripts, certifications, licenses and DD 214 must be submitted for the current vacancies no later than 12:00 noon, Thursday, January 25, 2018.

Effective September 11, 2017: Interviewing hours with employment counselors will only be on Tuesdays and Thursdays from 9:00 a.m. to 1:00 p.m.

*ATTENTION*
SIUC is transitioning to a new online application and hiring process. During the next few months pay close attention to application procedures for each vacancy. Some will remain the same and for some you will need to apply through the new online system.

Note: For the following 3 positions, applications can be found at http://hr.siu.edu/prospective-new-employee/apply.php. Applicants must submit all application materials in person, during counseling hours, and before the deadline for submission listed above.

Public Information Coordinator

Salary: $3,062.00 per month

Department: University Communications & Marketing

1. Any combination totaling six (6) years (72 months) from the following categories:

   a) Progressively more responsible work experience performing duties comparable to those listed/performed at the Public Information Specialist level of this series or in positions of comparable responsibility in public relations, newspaper reporting, writing and editing (journalism), radio/television broadcasting with emphasis on production, social media communication, or web/digital media.

   Based on institutional requirements and accreditation for each position:

   b) College course work in journalism, communications, radio/television broad-casting, web/digital media, liberal arts, social media communication or a closely related field, as measured by the following conversion table or its proportional equivalent:

      - 60 semester hours/Associate’s degree equals two (2) years (24 months)
      - 90 semester hours equals three (3) years (36 months)
      - 120 semester hours/Bachelor’s degree equals four (4) years (48 months)
      - Master’s degree equals five (5) years (60 months)
**Accountant III**  
**Salary:** $3,521.00 per month

**Department:** Office of Sponsored Projects Administration

**Note:** This position is 50% Part-time permanent.

1. Bachelor's degree with a major in accountancy (or equivalent course work)

2. A total of four (4) years (48 months) of progressively responsible experience in professional level accounting work consistent with the next lower level of this series.

An advanced degree in accountancy or registration as a Certified Public Accountant may be substituted for one year of professional experience.

**Laboratory Animal Care Technician**  
**Salary:** $13.54 per hour

**Department:** Vivarium- Office of Sponsored Projects Administration

1. Any combination totaling two (2) years from the following categories:
   
a) Laboratory animal care experience performing duties comparable to those listed for the Laboratory Animal Caretaker

   OR

b) Two years of vocational training specifically related to the class (such as community college or vocational programs)

   OR

c) Associate or higher degree in veterinary technology or a related field

   OR

d) One of the following AALAS certifications*:

   • Assistant Laboratory Animal Technician (ALAT) or an equivalent certification

   • Laboratory Animal Technician (LAT) or an equivalent certification

   • Laboratory Animal Technologist (LATG) or an equivalent certification

   • Certified Manager of Animal Resources (CMAR) or an equivalent certification

*Note – The letter “R” listed prior to a AALAS certification acronym (such as RALAT, RLAT, and RLATG) indicates this AALAS member is both a certified (successfully completed the examination) and a registered technician (keeps current to the laboratory animal field through continuing education). This applicant is entitled to the same consideration as those who are certified with ALAT, LAT, and LATG credentials.
Note: For the following 2 positions, interested applicants must submit a detailed Civil Service Application outlining appropriate work experience and education. The Civil Service Application for Employment and qualification details are available through the online system, which can be found at: https://jobs.siu.edu/applicant-login. If you have previously submitted a paper-based Civil Service application, you will still need to apply through the new online application system. Official transcripts, certifications, licenses, and/or DD 214 forms are required. **Application materials must be submitted by noon, Thursday, February 1, 2018.**

Qualification details are available through the online system by clicking the position title below or going to https://jobs.siu.edu/civil-service-current-vacancies.

**Intramural and Recreation Coordinator***

Department:  Recreation Sports and Services

**Salary: $3062.00 per month**

**Information Technology Manager/Administrative Coordinator-ASA School of Architecture***

Department:  ASA School of Architecture

**Salary: commensurate with experience**